Discipline Policy and Procedure

1. Policy Statement

We are committed to a policy of high expectations of our students as learners. We expect and encourage good behaviour from all students.

To support this expectation and ensure that the NW Academy remains an effective learning environment for others, allegations of inappropriate behaviour will be dealt with through this procedure.

2. Scope

This document sets out the code of conduct to which students are expected to adhere in return for being part of the NW Academy. It also sets out the procedure that should be followed where there is an allegation of a breach of discipline.

A breach of discipline may lead to action being taken against a student in line with the procedure. Repeated breaches, or a single serious breach, may result in a student being suspended or permanently dismissed.

This policy and procedure applies to all students. This includes students in the NW Academy, out on work placement, on social activities, within accommodations, activities organised by the school and behaviour in the community and any other project elements.

3. Students' Code of Conduct

The NW Academy expects each student to act in a manner that supports their learning and the learning of others.

Specific policy statements exists for areas such as:

• Equality of Opportunity

• Harassment & Bullying

• Health & Safety

PROCEDURE

1 Informal Stage

Teachers and staff should take the following steps before moving to 'Formal verbal stage'.

- Verbal reprimands
- Specific warnings
- Change of seat or isolation in the classroom
- Remove student from the class

2. Formal Verbal Stage

3. Formal Written Stage

4. <u>Formal Dismissal (in writing)</u>

Reviewed: 13/02/26

Signed: 

(Chief Executive, North West Academy of English)

Queries relating to this policy should be addressed to

Francesca Giacomini-Operations and Marketing Director

francesca.giacomini@northwestacademy.net T: + 44 28 7137 0773