



STATEMENT ON RESOURCES FOR STUDENTS

COMPUTER SUITE USE POLICY

The computer suite is only available to students currently enrolled at the NW Academy. Students may use the computer suite after or before class and during breaks. Computers are for educational purposes and must not be used for any illegal, offensive, malicious purpose or commercial gain, or, in any way which threatens the security of the NW Academy's system.

All students are required to sign an acceptable use policy and by doing so accept that the Academy may monitor their use of the computers and terminate access if they engage in unacceptable use. Offences may result in disciplinary or legal action.

Students may use the computers for a maximum of 30 minutes for personal purposes.

LIBRARY USE POLICY

Students who want to use the library must report to the reception. The use of the library computers will be allowed only for educational purposes. Library resources can be borrowed by the students with authorisation from North West Academy. Vandalism or theft of resources (including data and files) will not be tolerated. Offences may result in disciplinary or legal action and students may be fined.

There is a policy for the continuing review and development of teaching and learning resources - the Director of Studies reviews all teaching and learning resources on an annual basis through collaboration with the ELT team. Resources are also discussed at ELT monthly meetings. The DOS will then order new resources as required.

If there are any questions, please contact Francesca Giacomini - Operations and Marketing Director, NW Academy:

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