



E-SAFETY POLICY

Introduction

We recognise that the welfare of all children is paramount and that all children and young people; regardless of ability or culture, have equal rights of protection. We have a duty of care when children and young people are in our charge and we will do everything we can to provide a safe and caring environment whilst they attend our activities.

Why do we need an E-Safety Policy?

Recent advances of the internet, mobile phones and other electronic technology has made access to information and communication increasingly easy for everyone. It is estimated that 98% of young people can access the internet away from school. In addition to research for homework, the majority use social networking sites including bebo, MySpace, Facebook; along with playing games such as RuneScape and downloading music and videos from sites such as Lime Wire.

Lead and Deputy Person for E-safety

The responsibility of managing E-Safety can be both demanding and challenging, and therefore must be appointed at managerial/trustee or committee level to personnel who are available when we are operational.

Lead Person: Francesca Giacomini

Position: Operations and Marketing Director

Deputy Person: Dan Bogdan, International Office Assistant

Their role is to oversee and ensure that our E-Safety policy is fully implemented. This includes ensuring they and all staff receive E-Safety information and child protection training as appropriate. The deputy should be available to support for the nominated lead.

Our E-Safety Code of Conduct

We expect everyone in our organisation to agree and sign up to our code of conduct.

I will:

Use the internet and other forms of communication in a sensible and polite way.

- Only access websites, send messages or access and use other resources that will not hurt or upset anybody.

Reviewed: 10/04/2017



- Seek permission if I want to use personal information or take photographs of other people.
- Report any concerns to the lead or deputy person for E-Safety immediately.

Minimising the Risks

- Keep the computer(s) in a general space where we can monitor what is going on.
- Explain the risks of giving out personal details online.
- Make sure children and young people understand they can always talk to us or their parents and/or carers about anything that makes them feel uncomfortable.

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Signed: 

(Chief Executive, North West Academy of English)

Queries relating to this policy should be addressed to:

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